

## HUTTON AND PAXTON COMMUNITY COUNCIL

### APPROVED MINUTES OF ANNUAL GENERAL MEETING (AGM)

Venue: Hutton Village Hall

Date and time: Thursday 25<sup>th</sup> May 2023 at 19:00

Attendees: Sharon King – Chair  
Angela MacLean - Secretary  
Diana Beard  
Rebecca Hall  
David Morgan

In Attendance: 7 Members of our Community

**1. Welcome**

Sharon King opened the meeting, welcoming all those who had attended.

**2. Apologies for Absence**

Apologies were received from Dan Norris, Cllr James Anderson, Cllr Carol Hamilton and Cllr Aileen Orr.

**3. Minutes of Previous Meeting**

The minutes from the last AGM had not been shared with the current Secretary and therefore could not be considered.

**4. Chair's Report**

Sharon King gave the Chair's Report.

**5. Secretary's Report**

Angela Maclean gave the Secretary's Report.

**6. Treasurer's Report**

Diana Beard gave the Treasurer's Report on behalf of Dan Norris.

- HPCC was in abeyance from November 2021 until September 2022.
- No payments were made during 22/23, however a direct debit payment of £10.00 was deducted for Berwickshire Community Council Forum (annual sub.)
- A total of £5,310 was transferred from the HPCC bank account to Clare Malster (Scottish Borders Council) on December 6th 2021 leaving a balance of £4.05 in order to keep the HPCC bank account open.
- SBC transferred returned £4,759.25 to HPCC on 19.04.23 (having made 2 payments on behalf of HPCC.
- SBC transferred £500.00 (KCF/Ber/04) on 19.04.23

The Treasurers report was noted and it was agreed that the accounts for 2022-23 should be submitted to SBC by Angela on behalf of the CC.

**7. Election of Officers**

Current members were all happy to continue in their roles for the year ahead.

All members of HPCC all agreed to abide by the Code of Conduct for Community Councillors and the Hutton and Paxton Community Council Constitution and signed the annual pledge to this effect.

**8. Any Other Business**

No items were discussed under AOB.

**9. Date and Time of Next Meeting**

Thursday 2nd May 2024, Paxton Village Hall @ 19:30