

HUTTON AND PAXTON COMMUNITY COUNCIL (H&PCC)

DRAFT MINUTES OF AGM MEETING

Venue: Paxton Village Hall

Date and time: Thursday 2nd May at 19:30

Attendees: Sharon King – Chair
Angela MacLean - Secretary
Diana Beard - Treasurer
Dan Norris
Robin Allison
Cllr James Anderson
Cllr Carol Hamilton

In Attendance: 7 Members of our Community

1. Welcome

The Chair opened the meeting and welcomed everyone who had taken time to attend.

2. Apologies for Absence

Apologies were received from Rebecca Hall, Tony Power and Cllr Aileen Orr.

3. Minutes of Previous Meeting – 25th May 2023

The minutes from the meeting held on 25th May 2023 were approved.

4. Office Bearers Combined Report

The Chair thanked her fellow office bearers and council members for all their support, attendance at meetings and work on behalf of the Community Council over the past year. We have welcomed co-opted members during the year to ensure we have a viable committee and giving us new faces and new ideas.

We have been fortunate to have had at least one of our elected SBC Councillors, if not all, attending our meetings which has proved useful to conducting proceedings.

The Chair highlighted that a second “big meeting” had successfully brought together various groups which run in our villages, this allowed everyone to explain what they were planning to be focussing on so that hopefully no one cuts over into other group's workplans.

The Chair noted that members of the public involved with Resilience and PVEG have assisted with events such as the monthly pop-up café and had undertaken voluntary activities such as litter picks and gardening and maintenance around the villages which is appreciated by residents and visitors alike.

Progress has been made with the new website, the Hutton and Paxton Community Hub, which aims to provide a community platform by hosting a wide range of information for both residents and visitors. Although basic in structure, it provides information such as CC minutes and links to other local groups/facilities.

The Chair handed over to fellow office bearers to provide an update on finance and administration.

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Diana Beard talked through the 2023/24 Community Council Support Grant Evaluation form, attached as an appendix to these minutes. The CC is required to provide an annual report of activities and financial accounts to the Scottish Borders Council; the annual grant is dependent on the CC demonstrating its compliance with due process and accountability.

The CC noted and agreed the contents, it was agreed that this could now be submitted to SBC.

Angela MacLean reminded the group that last year we agreed to make an annual contribution to the Hall family in Hutton (the defibrillator is powered from their house). The CC was fully supported by the members of the community in attendance at the meeting to make payment of £40 with grateful thanks to John and Rebecca Hall.

5. Election of Officers

Current members were all happy to continue in their roles for the year ahead.

All members of HPCC agreed to abide by the Code of Conduct for Community Councillors and the Hutton and Paxton Community Council Constitution and signed the annual pledge to this effect.

1. Any Other Business

No items were discussed under AOB.

2. Date and Time of Next Meeting

To be agreed.